

Specifications for Office Equipment's

01. Monitor

	Feature	Specification	Bidder Response
01	Screen Size	32 inches	
02	Resolution	2560x1440 (2K QHD)	
03	Panel Type	IPS (recommended)	
04	Brightness	300 cd/m ² or higher	
05	Contrast Ratio	1000:1 or higher	
06	Response Time	5ms or lower	
07	Connectivity	HDMI, DisplayPort, VGA, USB-C (optional)	
08	Additional Features	Low blue light, flicker-free technology, adjustable stand	
09	Product Warranty	Manufacturer's warranty of at least 2 to 3 years	
10	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
11	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
12	Price	Competitive pricing based on features and performance	
13	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

02. Projector

	Feature	Specification	Bidder Response
01	Weight	Maximum 2kg	
02	Technology	LCD	
03	Brightness	3300 Lumens (color)	
04	Warranty	2-3 years	
05	Native Resolution	(e.g., 1080p, 720p)	
06	Contrast Ratio	(e.g., 2000:1)	
07	Aspect Ratio	(e.g., 16:9)	
08	Connectivity	(e.g., HDMI, VGA, USB)	
09	Keystone Correction	(e.g., Vertical, Horizontal)	
10	Noise Level	(e.g., <30dB)	
11	Lamp Life	(e.g., 3000 hours)	
12	Throw Ratio	(e.g., 1.5:1 - 2.0:1)	
13	Product Warranty	Manufacturer's warranty of at least 2 to 3 years	
14	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
15	Minimum Experience	Minimum 3 years of experience selling the same product or similar projectors in Sri Lanka	
16	Price	Competitive pricing based on features and performance	
17	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

03. Desktop Computer

	Feature	Specification	Bidder Response
01	Processor	Intel Core i7-13700K (or equivalent)	
02	Motherboard	Intel Z790 or B760 chipset	
03	Memory	16GB or 32GB DDR5 RAM	
04	Storage	512GB or 1TB NVMe SSD	
05	Graphics Card	Optional	
06	Power Supply	650W or higher	
07	Operating System	Windows 11 Pro (or equivalent)	
08	Case	Mid-tower (or equivalent)	
09	Monitor	32-inch 2K	
10	Keyboard and Mouse	Included	
11	Optical Drive	DVD-RW	
12	Network Card	Gigabit Ethernet and Wi-Fi	
13	Audio	Integrated audio with speakers	
14	Cooling System	Air cooler (or liquid cooling)	
15	Product Warranty	Manufacturer's warranty of at least 2 to 3 years	
16	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
17	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
18	Price	Competitive pricing based on features and performance	
19	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

04. Laptop Computer

	Feature	Specification	Bidder Response
01	Processor	Intel Core i7 13th generation (e.g., i7-13700H, i7-1365U)	
02	RAM	16GB or 32GB DDR5	
03	Storage	512GB or 1TB NVMe SSD	
04	Display	13-15 inches (common sizes), FHD (1920x1080), QHD (2560x1440) or higher	
05	Graphics	Integrated Intel Iris Xe Graphics or dedicated GPU (e.g., NVIDIA RTX 3050, RTX 4060)	
06	Operating System	Windows 11 Home or Pro	
07	Battery Life	6-8 hours (typical)	
08	Weight	Under 2kg (for portability)	
09	Connectivity	Wi-Fi 6, Bluetooth 5.0, USB-C (Thunderbolt 4 preferred), USB-A, HDMI, Ethernet (optional)	
10	Ports	Additional ports (e.g., SD card reader, headphone jack)	
11	Camera	Integrated webcam (720p or 1080p)	
12	Keyboard	Backlit keyboard (optional)	
13	Touchpad	Precision touchpad with gestures	
14	Dimensions	(width x depth x height)	
15	Weight	(in kilograms)	
16	Warranty	(length of warranty)	
17	Product Warranty	Manufacturer's warranty of at least 2 to 3 years	
18	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	

19	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
20	Price	Competitive pricing based on features and performance	
21	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

05. Recorder

	Feature	Specification	Bidder Response
01	Audio Format	WAV, MP3, or other high-quality format	
02	Sampling Rate	44.1kHz or higher	
03	Bitrate	192 kbps or higher	
04	Microphone Type	Omnidirectional or directional	
05	Battery Life	Minimum 8-10 hours	
06	Storage Capacity	Minimum 16GB (expandable preferred)	
07	Connectivity	Bluetooth, USB, or both	
08	Additional Features	Noise cancellation, voice activation, transcription (optional)	
09	Product Warranty	Manufacturer's warranty of at least 2 to 3 years	
10	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
11	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
12	Price	Competitive pricing based on features and performance	
13	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

06. Aluminum Cupboard

	Feature	Specification	Bidder Response
01	Material	Aluminum	
02	Size	(Specify dimensions, e.g., WxDxH)	
03	Number of Drawers	(Specify number of drawers)	
04	Drawer Size	(Specify dimensions of each drawer)	
05	Locking Mechanism	Key lock, combination lock, or electronic lock	
06	Finish	Color or finish (e.g., powder coated, anodized)	
07	Weight Capacity	(Specify weight capacity per drawer)	
08	Additional Features	Castors, adjustable shelves, fire resistance (optional)	
09	Product Warranty	Manufacturer's warranty (please specify)	
10	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
11	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
12	Price	Competitive pricing based on features and performance	
13	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

07. Trolley

	Feature	Specification	Bidder Response
01	Material	Steel	
02	Size	(Width x Depth x Height) - Typical: 400mm x 600mm x 900mm	
03	Number of Shelves	3-4 adjustable shelves	
04	Load Capacity	Minimum 50kg	
05	Castors	4 swivel castors with brakes	
06	Handle	Ergonomic push handle	
07	Locking Mechanism	Key lock or combination lock	
08	Finish	Powder coating for durability and aesthetics	
09	Product Warranty	Manufacturer's warranty (please specify)	
10	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
11	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
12	Price	Competitive pricing based on features and performance	
13	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

08. Vacuum Cleaner

	Feature	Specification	Bidder Response
01	Type	Upright, canister, handheld, or cordless	
02	Suction Power	Measured in watts or air watts	
03	Noise Level	Measured in decibels (dB)	
04	Filter Type	HEPA, washable, or disposable	
05	Cord Length	(if applicable)	
06	Weight	(for portability)	
07	Product Warranty	Manufacturer's warranty (please specify)	
08	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
09	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
10	Price	Competitive pricing based on features and performance	
11	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

09. UPS

	Feature	Specification	Bidder Response
01	Type	Upright, canister, handheld, or cordless	
02	Suction Power	Measured in watts or air watts	
03	Noise Level	Measured in decibels (dB)	
04	Filter Type	HEPA, washable, or disposable	
05	Cord Length	(if applicable)	
06	Weight	(for portability)	
07	Product Warranty	Manufacturer's warranty for 01 year	
08	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
09	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
10	Price	Competitive pricing based on features and performance	
11	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

10. Stand Fans

	Feature	Specification	Bidder Response
01	Blade Size	12-16 inches	
02	Power Consumption	Typically, 50-70 watts	
03	Noise Level	Below 50 dB for quiet operation	
04	Speed Settings	Multiple speed settings for adjustable airflow	
05	Oscillation	Wide angle oscillation	
06	Height Adjustability	Adjustable height for flexibility	
07	Timer	Please specify	
08	Remote Control	Please specify	
09	Safety Features	Overheat protection, stable base	
10	Product Warranty	Manufacturer's warranty (please specify)	
11	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
12	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
13	Price	Competitive pricing based on features and performance	
14	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

11. Multi-Function Printer

	Feature	Specification	Bidder Response
01	Type	Inkjet or laser	
02	Print Speed	Pages per minute (black and white, color)	
03	Print Resolution	Dots per inch (dpi)	
04	Paper Handling	Input tray capacity, output tray capacity, ADF	
05	Connectivity	Wi-Fi, Ethernet, USB	
06	Functions	Print, copy, scan, fax (optional)	
07	Display	LCD screen for easy navigation	
08	Mobile Printing	Compatibility with mobile devices (Apple AirPrint, Google Cloud Print)	
09	Toner/Ink Cartridges	Capacity and cost (estimated value during warranty period)	
10	Cost Per Copy	Estimated cost per black/color page (specify clearly)	
11	Duty Cycle	Recommended monthly print volume	
12	Product Warranty	Manufacturer's warranty (please specify)	
13	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
14	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
15	Price	Competitive pricing based on features and performance	
16	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

12. Four Drawers Cupboards

	Feature	Specification	Bidder Response
01	Material	Wood, metal, or plastic	
02	Dimensions	(Width x Depth x Height)	
03	Number of Drawers	4	
04	Drawer Size	(Specify dimensions)	
05	Locking Mechanism	Key lock, combination lock, or electronic lock (optional)	
06	Finish	(Color or finish)	
07	Weight Capacity	(Specify weight capacity per drawer)	
08	Additional Features	Castors, adjustable shelves (optional)	
09	Product Warranty	Manufacturer's warranty (please specify)	
10	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
11	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
12	Price	Competitive pricing based on features and performance	
13	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

13. Half Drawers Cupboards

	Feature	Specification	Bidder Response
01	Material	Wood, metal, or plastic	
02	Dimensions	(Width x Depth x Height)	
03	Number of Drawers	(Specify number)	
04	Drawer Size	(Specify dimensions)	
05	Cupboard Size	(Specify dimensions)	
06	Locking Mechanism	Key lock, combination lock, or electronic lock (optional)	
07	Finish	(Color or finish)	
08	Weight Capacity	(Specify weight capacity for drawers and cupboards)	
09	Additional Features	Castors, adjustable shelves (optional)	
10	Product Warranty	Manufacturer's warranty (please specify)	
11	Manufacture Authentication	Evidence of authorization from the manufacturer to sell and distribute the product in Sri Lanka	
12	Minimum Experience	Minimum 3 years of experience selling the same product or similar products in Sri Lanka	
13	Price	Competitive pricing based on features and performance	
14	Availability	Available through authorized retailers, online stores, or directly from the manufacturer	

